

WESTPORT CENTRAL SCHOOL DISTRICT

Board of Education Regular Meeting

Place: Library

Thursday, June 14, 2018

Time: 5:45 PM

AGENDA

1. CALL TO ORDER

At:

By:

2. ROLL CALL

☐ Alice LaRock ☐ Jim Carroll ☐ Sue Russell ☐ Tom Kohler ☐ Jason Welch

3. EXECUTIVE SESSION

- a. The medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

In: Motion: Second: Yes: No: Abstain: Accept Reject Table

Out: Motion: Second: Yes: No: Abstain: Accept Reject Table

4. PLEDGE OF ALLEGIANCE

5. INTRODUCTION OF ATTENDEES

Also Present:

Visitors:

6. APPROVAL OF MINUTES

- a. Approve the meeting minutes of the Board of Education held on May 8, 2018 Public Budget Hearing & Regular Meeting, May 15, 2018 Annual Meeting, Budget Vote & Board Member Election, May 22, 2018 Special Meeting and June 5, 2018 Public Budget Hearing & Special Meeting.

Motion: Second: Yes: No: Abstain: Accept Reject Table

7. APPROVAL OF THE AGENDA

- a. Approve the Board of Education agenda dated June 14, 2018.

Motion: Second: Yes: No: Abstain: Accept Reject Table

8. PUBLIC RECOGNITION

- a. Commend Westport CSD students, who have – overall – performed their academic, artistic and athletic pursuits honorably, successfully and with good conduct throughout this school year. Many students and staff have been publicly recognized this school year at regular monthly meetings for the distinctive and exemplary achievement and service they've accomplished and provided. Such recognition was well deserved.
- b. Thank the following members of the graduating senior class who volunteered their time and effort to conduct the school board's voluntary voter exit survey, associated with the

May 15, 2018 annual vote and election: Kyle Conley, Taylor Gough, Kaleigh LaMotte, Malynda Lobdell, Riley Martin, Abby Mero, Hannah Schwoebel, Jeannette Staats, Lizzie Stephens, Ellie Storey and foreign exchange student Teerakan Fangsuwannarak.

- c. Offer congratulations and thanks to the many students; faculty members; adult volunteers; cafeteria services team members; facilities, grounds and student transportation team members; school office team members; operations supervisors and program administrators; Essex County Health Department and Sheriff's Department, New York State Police, the Westport Fire Department and other emergency service providers; for solid public service provided for students and employees and volunteers at Westport Central School District.
- d. Commend Athletics Coordinator Brad Rascoe for his May 2018 designation as a "Heart Hero" by the American Heart Association for Mr. Rascoe's sixteen years of leading the "Hoops for Hearts" program for students at Westport CSD.
- e. Provide a final public recognition to retiring teachers Kim Matthews, Cheryl Phillips and Brad Rascoe who have each completed decades of valued service as public school educators for the students and school community at Westport CSD.
- f. Congratulate Principal Josh Meyer for his recent appointment as 2018-19 interim superintendent at Westport Central School District, in addition to his 2018-19 duties as Principal.
- g. Express congratulations to Board member and Vice President James R. Carroll, who is completing a five-year term of office as a member of this school community's Board of Education. Whether it be human relations, finances or advancement of public education, Westport Central recognizes James R. Carroll for his public service as an elected member of the school board, and welcomes him back July 1st for yet another elected term of office.

9. PUBLIC COMMENT

- a. At the start of the meeting, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. The Board will make use of the tally to determine the allowed duration of any individual's public comment. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residence. The intent is to better ensure there will be a measure of equity and access to public comment tonight, while keeping the duration of public comment reasonable. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. Thank you!

10. PUBLIC HEARING ON THE PROPOSED 2018-19 CODE OF CONDUCT

- a. The interim superintendent will offer highlights regarding proposed revisions and updates to the proposed 2018-19 code of conduct, as a reflection of constituent feedback received, updated guidance from the State Education Department and our policy updating service, plus through experience gained this school year associated with conduct-related matters on our campus. The interim superintendent will offer thanks to Principal Meyer, who led the winter-spring 2018 code of conduct review process.

11. BOARD COMMENT

12. FINANCIALS

Approve the following financial reports:

- i. Warrant Report 11A Dated 5/2/18
- ii. Warrant Report 11B Dated 5/9/18
- iii. Warrant Report 11C Dated 5/16/18
- iv. Warrant Report 11D Dated 5/23/18
- v. Warrant Report 11E Dated 5/30/18
- vi. Revenue Status Report School Lunch Fund as of 5/31/18
- vii. Revenue Status Report General Fund as of 5/31/18
- viii. Budget Status Report School Lunch Fund as of 5/31/18
- ix. Budget Status Report General Fund as of 5/31/18
- x. Budgetary Transfer Report 5/1/18-5/31/18
- xi. Treasurer's Report for Multi-Fund Month of May 2018
- xii. Multi-Fund Bank Account Reconciliation as of 5/31/18
- xiii. Payroll Bank Account Reconciliation as of 5/31/18
- xiv. Capital Project Bank Account Reconciliation as of 5/31/18
- xv. Extra-classroom Bank Account Reconciliation as of 5/31/18
- xvi. Financial Statement of Extra-classroom Activity Fund from 5/1/18 - 5/31/18
- xvii. Cafeteria Profit & Loss Statement September 2017 – May 2018
- xviii. Cash Flow Report July 2017 – May 2018

Motion: Second: Yes: No: Abstain: Accept Reject Table

13. REPORTS AND PRESENTATIONS

- a. Principal's Report provided in writing rather than verbally
- b. Director of Student Support Services Report provided in writing rather than verbally
- c. Interim Superintendent's Update provided in writing rather than verbally

14. CSE RECOMMENDATIONS

Accept and approve the following CSE recommendation for student # 004-16-17, 008-15-16, 504-04-15, 008-13-14, 003-12-13, 006-15-16, 003-15-16, 002-16-17, 006-18-19 x2, 504-03-17, 004-15-16, 504-05-19, P04-16-17, P01-17-18, 001-18-19, P01-15-16, P03-16-17, 002-18-19, 011-14-15, 003-16-17, 504-03-16, 002-14-15, 504-03-15, 007-13-14, 007-13-14, 005-17-18 x2, 002-12-13, 003-17-18, 002-17-18, 001-11-12 and 003-11-12.

Motion: Second: Yes: No: Abstain: Accept Reject Table

15. NEW BUSINESS

- a. Approve the proposed 2018-19 code of conduct.
- b. Examine a snapshot report on the number of voters and the annual vote and election, years 2012 through 2018; plus the Interim Superintendent's public report on the results of the May 2018 volunteer voter exit survey, conducted at the May 15, 2018 annual vote and election.

- c. Receive at the meeting and consider the Interim Superintendent's recommendations regarding which three full-time teacher positions should be abolished, due to budget constraints, July 1st forward.

Motion: Second: Yes: No: Abstain: Accept Reject Table

16. CONSENT AGENDA: NEW BUSINESS

- a. Establish Tuesday, July 10, 2018 as the modified date for the Reorganizational & Regular Board of Education Meeting rather than Thursday, July 12, 2018 due to a scheduling conflict.
- b. Approve the Chairperson, Inspector and Clerk List for the Budget Re-Vote to be held on June 19, 2018.
- c. Establish the compensation rate of \$93.60 as the daily rate for each inspector serving at the Budget Re-Vote on June 19, 2018.
- d. Approve the Partnership Agreement between Adirondack Community Action Programs (ACAP) and the Westport CSD for the Westport After-School Program for the 2018-19 school year.
- e. Approve a resolution for transfer from general fund balance to the capital reserve fund "Transportation and Maintenance Equipment Reserve Fund":

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Westport Central School District hereby authorizes a transfer in the maximum amount of \$110,000 from the unreserved, unappropriated fund balance of the 2017-2018 school year budget to the 2017 capital reserve fund established pursuant to Education Law Section 3651 and approved by the voters on February 7, 2017 known as the "Transportation and Maintenance Equipment Reserve Fund" for the purpose of funding capital projects authorized by the voters.

- f. Approve a resolution for establishment of tax certiorari reserve:

WHEREAS, a tax certiorari petition has been filed challenging the 2017-2018 assessment of a certain parcel of real property,

WHEREAS, the Board of Education wishes to establish a reserve fund to cover the amount of the District's potential refund liability in the aforementioned 2017-2018 tax certiorari petition.

BE IT RESOLVED, that the Board of Education of the Westport Central School District ("Board of Education"), pursuant to Education Law Section 3651[1-a], authorize the establishment of a tax certiorari reserve fund to meet anticipated judgments or claims on proceedings instituted under Article 7 of the Real Property Tax Law, which relate to the 2017-17 tax roll (hereinafter the "2017-2018 Tax Certiorari Reserve Fund"); and

BE IT FURTHER RESOLVED, that the Board of Education will appropriate and deposit into the 2017-2018 Tax Certiorari Reserve Fund such sums as the Board determines is necessary following the review of the 2017-2018 tax certiorari proceedings by its District Treasurer and the calculation of the 2017-2018 General Fund Balance that is permitted by

Motion: Second: Yes: No: Abstain: Accept Table Reject

17. NEW BUSINESS: PERSONNEL

- a. Accept and approve the resignation of Randy DeZalia from his position as Superintendent of Buildings, Grounds and Transportation effective June 22, 2018.
- b. Accept and approve the resignation of Emily Zurschmit from her position as Speech Pathologist effective September 1, 2018.
- c. Approve the appointment of Kimberly Matthews as a certified substitute teacher at a daily rate of \$80.00 effective June 30, 2018.
- d. Approve the appointment of Sarah Delong as a certified substitute teacher at a daily rate of \$80.00 effective June 30, 2018.
- e. Approve the appointment of Bradley Rascoe as a certified substitute teacher at a daily rate of \$80.00 effective June 30, 2018.

Motion: Second: Yes: No: Abstain: Accept Reject Table

18. PUBLIC COMMENT

- a. At the start of this second public comment opportunity, the Board President will ask for a show of hands to determine how many members of the public wish to offer comment. The Board will make use of that tally to determine the allowed duration of any individual's public comment. When called upon by the Board President to speak aloud, please identify yourself and provide your school district of residence. The intent is to better ensure there will be a measure of equity and access to public comment tonight, while keeping the duration of public comment reasonable. Opinions, ideas and concerns that are offered by the public will be considered and taken under advisement. Thank you!

19. ADJOURN

Time: Motion: Second:

Next Meeting:

- Budget Re-Vote Tuesday, June 19, 2018 Noon – 8 PM
- Joint School Board Meeting with Merger Consultants June 27, 2018 6 PM ELCS
- Reorganizational & Regular Meeting July 10, 2018 5:45 PM